



# Goodhue County Saddle Club Association

## Bylaws as of 2/20/2010

### **Article I** **Name**

The name of the organization shall be the Goodhue County Saddle Club Association, Incorporated; and shall be referred to as GCSCA.

### **Article II** **Purposes**

- A. To promote the welfare of its members and the community at large.
- B. To initiate programs of education in horsemanship. Promote horse shows, trail rides and club recreation and to receive contributions for any of the above or allied purposes. To secure and insure adequate and fair recognition and consideration of all the breeds and horse related activities.
- C. To coordinate dates of horse related activities.

### **Article III** **Policies**

- A. This organization shall be a non-profit organization.
- B. For the uses and purposes for which this non-profit organization is formed, to lease, purchase, hold, use and enjoy in fee simple deed, trust or dispose of any acquired property at the pleasure of this organization, excepting and providing that no pecuniary profit or gain shall result to this organization.
- C. GCSCA will not be held responsible for any damage or law suits brought against it, to any person or persons, animals or for any personal property due to any participation by any incorporated or non-member persons or group who may enter any of the horse related activities sanctioned by GCSCA. Each person shall, therefore be responsible for themselves, their animals and their property.
- D. Duration of this corporation shall be perpetual. In the event of dissolution, all its assets shall go to the Goodhue County 4-H Federation for use in horse projects.
- E. This organization will conduct monthly scheduled meetings at a regular time established by the membership. In case of a GCSCA meeting cancellation, a designated officer must notify current members ASAP and to include all delegates and alternates of supportive clubs. Also, they must provide a 48-hour notification for any newly scheduled meetings.

### **Article IV** **Membership**

- A. The membership of this association shall consist of saddle clubs whose membership is approved by a majority of the current member clubs who agree to abide by the by-laws of this organization.
- B. No individual memberships will be provided.
- C. Annual dues shall be the amount set forth by a majority of the delegates at the December GCSCA meeting. Member clubs must pay dues at the time of approval for GCSCA membership and at each February GCSCA meeting, thereafter, to be eligible for any activities of GCSCA. The GCSCA may assess member clubs equally to meet incurred expenses not limited to year-end awards. Assessments must be paid by a specified due date for member clubs to be eligible for activities of GCSCA. Such assessments must be presented at one meeting and voted on at the next GCSCA meeting.
- D. Qualification for voting membership: Each member club shall be represented by two (2) delegates or their alternates. Only these delegates or their alternates have voting power and each club has only one vote. All motions, which are presented at any business meeting of GCSCA, must be done by the delegates or their alternates and must obtain a simple majority to be adopted.
- E. Any business matter approved to the affairs of GCSCA may be brought before the association by any individual member club of this association in good standing.

### **Article V** **Officers, Terms of Office and Duties**

- A. The officers of GCSCA shall be President, Vice President, Secretary, Treasurer, Reporter, and Board of Directors and High-Point Recorder.
- B. Nomination to the offices of President, Vice President, Secretary, Treasurer, Reporter and High-Point Recorder for an annual term shall take place in September, ending September 30<sup>th</sup>. Ballots will go out in October for the member clubs vote. Voting will take place at the individual GCSCA clubs November-December. The elected parties will assume office in January. Nomination for office is open to any individual member of any GCSCA member club in good standing.
  1. When running for a GCSCA office position, you may only run for one GCSCA office per election year.
- C. The Board of Directors is to be appointed by the newly elected President and shall consist of the above elected officers and one member of any club not represented in one of the above elected offices.
- D. It shall be the duty of the President to:
  1. Preside at all meetings.
  2. To have general supervision of the affairs of GCSCA.
  3. To appoint committees as the President deems necessary for the proper function of GCSCA.
- E. It shall be the duty of the Vice President to:
  1. Act in the absence of the President.
  2. To measure ponies or designate an appointee, as required at GCSCA shows.
- F. It shall be the duty of the Secretary to:

1. Keep roll at all meetings.
  2. Conduct all non-committee correspondence.
  3. Keep a record of all member clubs, their secretaries and all delegates, along with a complete address of the same.
  4. Send out notices of all meetings to delegates.
  5. Read and publish minutes of all Board, regular and special meetings at the monthly meeting.
  6. Compile the GCSCA "Calendar of Events".
- G. It shall be the duty of the Treasurer to:
1. Have charge of all finances.
  2. Report at all meetings of the financial affairs.
  3. Have a written up-to-date report to be presented at each GCSCA meeting.
  4. Disburse payment only upon itemized demands sanctioned by GCSCA at any scheduled meeting.
  5. Submit Treasurer's books upon request for audit by the Board of Directors.
  6. Collect and disburse funds at all GCSCA sponsored events.
  7. Deposit all moneys in one account, but maintain separate records for each fund.
  8. Complete NNO-1 IRS Form & Post Card (GCSCA Tax Identification Number).
- H. Annual Show Chairman. This position will be elected from and filled by a member of the Host Club of the Annual Show.
- I. The general supervision of GCSCA shall be vested in the Board of Directors. They shall:
1. Provide an audit of the finances of GCSCA prior to the election of a Treasurer.
  2. Provide nominations to the delegates at any scheduled meeting to fill any vacancies of office which may occur between annual election of officers, with the exception of the office of President which will be automatically be filled by the Vice President for the unexpired term.
  3. Review all GCSCA points from the current years shows prior to the September GCSCA meeting.
- J. It is the duty of High-Point Recorder to:
1. Keep an accurate record of all points earned in GCSCA shows for the year-end awards.
  2. Keep an accurate record of the official measurement of all ponies.
  3. Provide year-end award listing to year-end award supplier.
  4. Provide a listing of points earned through out the year to each club prior to each of their GCSCA shows.
  5. Appoint an assistant to verify GCSCA point placings for Year-End Awards.
  6. All GCSCA points will be tallied, audited and presented at the September GCSCA meeting.

#### **Article VI Amendments to the By-laws**

To be amended, these bylaws must have any proposed amendment presented to the delegates at any scheduled GCSCA meeting and the amendment shall be voted upon at the next regularly scheduled GCSCA meeting and passed by a simple majority of the member clubs present.

- A. All amendments to these bylaws must be presented in writing at any scheduled GCSCA meeting stating the exact position (Article) and wording to be used.
- B. Every Two years the By-Laws are to be reviewed by the GCSCA Officers and Delegates. The changes (if any) will be presented to the GCSCA member clubs to be voted on. All changes must be made prior to January 1<sup>st</sup>.

#### **Article VII Activities**

- A. Certain activities sponsored by GCSCA, being perennial in nature, shall be listed here and rules for each of these activities shall be provided as part of these GCSCA by-laws.
  1. GCSCA Calendar of Events – is a calendar compiled by the Secretary, which lists the dates, location and activities of all GCSCA sponsored events and those of member clubs and other activities of interest within the surrounding area. All clubs must provide their GCSCA point show date and any other dates to be included in the Calendar of Events to the Secretary by the February meeting. This calendar will be ready for distribution at the April meeting.
  2. GCSCA Competitive Point System – is a system of awarding points, for placing in GCSCA approved horse shows and providing awards for high – point earners. A legible show bill, including: date, judge, entry fees, office charges and classes must be submitted no later than the January GCSCA meeting with the approval to be voted on at the February GCSCA meeting.
    - a. Year-end awards will be given to the high-point horse or horse and rider combination in each GCSCA year-end award class and awards or honorable mentions to the second through sixth place.
    - b.
      1. Each member club will include, at the minimum; all listed year-end award classes in their GCSCA show bill.
      2. Points will be awarded for placing at GCSCA approved shows based on the following schedule regardless of the number of entries in the class:
        - 1<sup>st</sup> Place = 6 points
        - 2<sup>nd</sup> Place = 5 points
        - 3<sup>rd</sup> Place = 4 points
        - 4<sup>th</sup> Place = 3 points
        - 5<sup>th</sup> Place = 2 points
        - 6<sup>th</sup> Place = 1 point
    - c. An entry must exhibit in at least three (3) like classes at the GCSCA sponsored shows to qualify for a year-end award in that class.
    - d. Duplicate awards will be presented to those entries tied for a year-end award placing. The next placing(s) for year-end awards in that class will be skipped so that the merit of each year-end award placing is relative to the actual number of entries with a greater number of points.
    - e. The exhibitor of the horse must be a member in good standing of a GCSCA member club to earn points for year-end awards. All member clubs must provide a current membership list to the High-Point Recorder by June 30th.
    - f. Points for year-end awards in judged, timed and showmanship at halter classes will be accumulated on each horse and exhibitor(s) combination. In double entry classes, both exhibitor(s) and horse(s) must be the same.

- g. There will be an overall year-end award for high-point horse and exhibitor combination in each of the following categories based on the total number of points earned in the classes indicated in paragraph A.2.i.
- |                                      |                                  |
|--------------------------------------|----------------------------------|
| Hi-Point Pee-Wee Pleasure Horse      | Hi-Point Pee-Wee Game Horse      |
| Hi-Point Junior Pleasure Horse       | Hi-Point Junior Game Horse       |
| Hi-Point Intermediate Pleasure Horse | Hi-Point Intermediate Game Horse |
| Hi-Point Senior Pleasure Horse       | Hi-Point Senior Game Horse       |
| Hi-Point Senior Plus Pleasure Horse  | Hi-Point Senior Plus Game Horse  |
- h. In the spirit of safety, good horsemanship and fairness to all, a show should not be held if ring conditions are not suitable for a safe competitive ride. Riding classes should never be held outside the show arena. Cancellation of the show due to weather conditions should be decided by the judge and/or show committee.
- i. The GCSCA year-end award classes and the overall year-end award categories points apply to the following:

**Judged Classes**

**Timed Events**

- |   |   |
|---|---|
| 1 Open Weanling & Yearling Halter                 | 40 Egg & Spoon, 13 & under                        |
| 2 Registered QH, 2 & over                         | 41 Egg & Spoon, 14-17                             |
| 3 Open Pleasure-Type Halter, 2 & over             | 42 Egg & Spoon, 18 & over                         |
| 4 Open Stock-Type Halter, 2 & over                | 43 Pole Weaving, Pet Pony 48" & under/ 10 & under |
| 5 Pony Halter, 54" & under/ 10 & under            | 44 Pole Weaving, Pony 54" & under/ 13 & under     |
| 6 Showmanship at Halter, 10 & under               | 45 Pole Weaving, 10 & under                       |
| 7 Showmanship at Halter, 11-13                    | 46 Pole Weaving, 11-13                            |
| 8 Showmanship at Halter, 14-17                    | 47 Pole Weaving, 14-17                            |
| 9 Showmanship at Halter, 18-34                    | 48 Pole Weaving, 18-34                            |
| 10 Showmanship at Halter, 35 & over               | 49 Pole Weaving, 35 & over                        |
| 11 Lead Line Equitation, 8 & under                | 50 Key Race, 10 & under                           |
| 12 Walk/Trot Pleasure, 10 & under                 | 51 Key Race, 11-13                                |
| 13 Walk/Trot Pleasure, 11 & over                  | 52 Key Race, 14-17                                |
| 14 Walk/Trot Horsemanship, 10 & under             | 53 Key Race, 18-34                                |
| 15 Walk/Trot Horsemanship, 11 & over              | 54 Key Race, 35 & over                            |
| 16 English Pleasure, 13 & under                   | 55 Barrel Race, Pet Pony 48" & under/ 10 & under  |
| 17 English Pleasure, 14-17                        | 56 Barrel Race, Pony 54" & under/ 13 & under      |
| 18 English Pleasure, 18 & over                    | 57 Barrel Race, 10 & under                        |
| 19 English Equitation, 13 & under                 | 58 Barrel Race, 11-13                             |
| 20 English Equitation, 14-17                      | 59 Barrel Race, 14-17                             |
| 21 English Equitation, 18 & over                  | 60 Barrel Race, 18-34                             |
| 22 Lead Line Costume, 8 & under                   | 61 Barrel Race, 35 & over                         |
| 23 2-4 Year Old Snaffle Bit Western Pleasure      | 62 Jumping Figure 8 Race, 10 & under              |
| 24 Western Pleasure, 10 & under                   | 63 Jumping Figure 8 Race, 11-13                   |
| 25 Western Pleasure, 11-13                        | 64 Jumping Figure 8 Race, 14-17                   |
| 26 Western Pleasure, 14-17                        | 65 Jumping Figure 8 Race, 18-34                   |
| 27 Western Pleasure, 18-34                        | 66 Jumping Figure 8 Race, 35 & over               |
| 28 Western Pleasure, 35 & over                    | 67 One Barrel Pennant Race, 17 & under            |
| 29 Pet Pony Pleasure, 48" & under/ 10 & under     | 68 One Barrel Pennant Race, 18 & over             |
| 30 Pony Pleasure, 54" & under/ 13 & under         | 69 Speed Dash, 10 & under                         |
| 31 Pet Pony Horsemanship, 48" & under/ 10 & under | 70 Speed Dash, 11-13                              |
| 32 Pony Horsemanship, 54" & under/ 13 & under     | 71 Speed Dash, 14-17                              |
| 33 Western Bridle Path - (any age)                | 72 Speed Dash, 18-34                              |
| 34 Western Horsemanship, 10 & under               | 73 Speed Dash, 35 & over                          |
| 35 Western Horsemanship, 11-13                    | 74 Open Ribbon Race (Double Entry)                |
| 36 Western Horsemanship, 14-17                    | 75 Open Rescue Race (Double Entry)                |
| 37 Western Horsemanship, 18-34                    |   |
| 38 Western Horsemanship, 35 & over                |   |
| 39 Open Bareback Horsemanship                     |   |

- j. All entries at GCSCA approved shows must be made on current standard GCSCA entry cards. Name(s) of horse(s), exhibitor(s), age(s) and saddle club(s) must be filled out completely and consistently.
- k. If entry card information is inaccurate or incomplete, the final decision on awarding of points will be determined by the Board of Directors. With the exception that any misspelling or changes may be made through the Annual Show.
- l. Unless stated otherwise, herein, WSCA rules shall apply.
- Horses may be shown in only one halter class in addition to showmanship at halter at each show.
  - Registered and registration eligible horses must be shown in the GCSCA year-end award class for their breed.

3. Ponies will be measured at the first show of the year that the pony is entered in with a record of measurements to be kept by the High-Point Recorder.
4. Ponies will be measured standing on a level hard surface with the same standard of measurement for all ponies.
5. The GCSCA Vice President, or an appointee, is to be the only person doing the measuring of ponies.
6. All GCSCA approved shows must use heavy-duty plastic spoons, which are consistent throughout that day's show for the Egg & Spoon class.
7. Walk-Trot horse & rider combination may not be entered in any other judged riding event.
8. Horses and ponies ridden in Walk-Trot and Lead-Line classes may be shown by a different exhibitor in other judged classes.
9. Walk-Trot class may be shown Western or English.
- m. There will be an office charge for horse exhibited at all GCSCA approved shows. The amount of the office charge will be set at the December GCSCA meeting of each year.
- n. All entry cards must be forwarded to the GCSCA Hi-Point Recorder and all office charges must be forwarded to the GCSCA Treasurer within two (2) weeks after the show date. Failure to do so will result in a \$20.00 fine (\$10/cards and \$10/assessment) will be assessed.
- o. Before dropping a class listed in Article VII A.2.i. with a total of less than twenty-four (24) entries for a show year, it will be brought to the clubs and voted on to see if it should be dropped or continued for the following year.
- p. Uncompleted Shows. If 80 % or more of either Division (Pleasure or Games) are completed, all completed classes will count and uncompleted classes will not be made up. Any class completed, whether it will count for GCSCA points or not; will still count for WSCA Champ Show eligibility.
- q. Any participant and/or spectator who displays inappropriate behavior or unsportsmanlike conduct will be removed from the show immediately. Inappropriate behavior will be defined by the horse show organizers. No refunds will be given and all GCSCA points earned that day will be forfeited.
- r. NSF checks. If a GCSCA member entrant does not pay for their class(es)/event, they must reimburse the host club for all losses incurred within 30 days of notification or they will forfeit all GCSCA points for the year. A letter from GCSCA will be sent to the offending party notifying them of the loss of points and all GCSCA year end awards. If losses are not recouped, they will be ineligible for any GCSCA program until all associated fees are fully recovered.
3. Awards Presentation – The annual awards presentation will be held in the fall after the show season is over – trying to set a date which will not conflict with school or horse related activities. A committee made up of members of the association will make all the arrangements. A spot to hold awards presentation will be suggested and voted on by the delegates.
  - a. Year-end awards/Trophies will not be available prior to the Awards Banquet.
4. GCSCA Royalty Contest – A competitive event held at the GCSCA Annual Show, open to all GCSCA members in good standing to select a Sr. Royalty, age 16 or over as of Jan 1<sup>st</sup> – and a Jr. Royalty, age 15 and under as of Jan. 1<sup>st</sup>. They will reign for one year over all events of this organization.
  - a. Previous GCSCA royalty are eligible to run again for royalty after an absence of one year.
  - b. All contestants must use a family owned or leased horse for the current show season and the GCSCA contest.
  - c. The GCSCA Sr. Royalty and GCSCA Jr. Royalty should be on hand the following year to crown the new Sr. Royalty.
  - d. All royalty contestants, who compete in the GCSCA Royalty contest, will be given a free ticket to the awards presentation provided GCSCA Funds are available.
  - e. All GCSCA royalty contestants must show in the royalty class at the show in which the GCSCA Royalty is chosen. The class will be judged 75% on the salute ride, and 25% on appearance by the Royalty Committee for a total of 40 points. The Royalty Committee will judge the contestants 50% on knowledge of horses and horse activities and 50% on their personality for a total of 60 points.
  - f. A Royalty Committee is to be set up to govern the Royalty contest. The committee shall consist of 2 GCSCA members from 2 separate clubs; the previous year's Sr. Royalty or their representative and a member from last year's Royalty committee. Also no committee member may be related to or have a personal interest in the contestants. Royalty will then be crowned at the Annual Awards Banquet.
  - g. The contestant's dress code shall be appropriate horse show attire (Western Games or Pleasure, or English) for the horsemanship and interview competition.
  - h. The GCSCA Sr. Royalty and/or Jr. Royalty must appear, if asked and whenever possible, at county-wide saddle club functions such as the awards presentation, etc.
  - i. The GCSCA Sr. Royalty is to receive a tiara or belt buckle, and a sash. All other gifts are to be determined by the Royalty committee and the allotted budget.
5. GCSCA Annual Show – A horse show open to the public for the purpose of promoting the competitive point system by providing a final season show to earn points. This show is hosted on a rotating basis by the member clubs and although a point show for GCSCA members, it is classed as an open show.
  - a. A GCSCA member club will sponsor the GCSCA annual show to be held no later than four (4) weeks after the individual club point shows have been held with a date to be set each year by the March meeting. The Association will finance this show and 75% of the proceeds will go to the Association. Proceeds for food stands will remain with the host clubs. A full report is due by the next GCSCA meeting. If a report is not filed, they will be assessed 50% of the clubs profit.
  - b. The show will be held at rotating arenas of member clubs, and the host club will be responsible for providing the show committee and the workers. The GCSCA Vice President will serve as the Chairman of this committee.
  - c. The annual show does not need to be advertised. AKA: "Challenge of the Clubs Show".
6. GCSCA Officers and Delegates Banquet – A recognition banquet will be sponsored by the Association to reward the officers and delegates. They will receive a free meal at the Annual Awards Banquet, funds permitting. The cost of the banquet will be paid by GCSCA General Fund.